

THE OTHONA COMMUNITY HEALTH AND SAFETY POLICY STATEMENT

The overall responsibility for the management of the Othona Community (Othona) rests with the Directors of the Othona Community Ltd.

However management of the two residential centres is devolved to local Centre Committees, which are comprised of Directors, Warden/Manager, staff and other members of the community.

All the Directors of the Othona Community Ltd recognise that they have a legal duty of care and are committed to managing Health and Safety (H&S) effectively to protect our employees, volunteers, community members, visitors and other persons with whom we interact.

The Directors have delegated to the Wardens/Managers, as supported by Centre Committees, the responsibility of managing health and safety, including the establishment, operation, revision and auditing of all health and safety systems and records.

The Directors will require Centre Committees to report regularly on health and safety matters, and reserves the right to carry out such routine or exceptional auditing as they consider appropriate.

To meet statutory obligations under the Health and Safety at Work Act 1994 and its regulations, as far as is reasonably practicable, Othona's practices at both Centres, through the Centre Wardens/Managers, will:

- Provide robust ownership of H&S Policy and practice through Directors, Centre Committees and Wardens/Managers, designating H&S leadership as appropriate.
- Ensure completion of the agreed H&S audit annually and at more frequent intervals as agreed.
- Review and revise operational H&S procedures and audit tools in line with statutory guidance and local best practice, at least annually.
- Provide, monitor and maintain a safe working environment.
- Ensure the completion of all specific H&S practices as set out in the Othona Centre guidelines and audit tool, including Fire Safety, IT related hazards, COSSH and site safety for construction works.
- Ensure risk assessments and method statements are maintained, logged and enacted.
- Strive to maintain and improve H&S systems and performance at the highest level of the organisation.

This statement was approved by the Directors on

Date:

Signed:

Chair of the Directors

21st September 2019